



345 Loewen Blvd. Steinbach MB R5G 0L1  
CONTACT INFO: 204-326-9773 rentals@steinbachmennonite.ca

### SMC Rental Request

Name of Renter: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Date: \_\_\_\_\_

Rehearsal Date: \_\_\_\_\_

Rehearsal Time: Start \_\_\_\_\_ End \_\_\_\_\_

Function Date: \_\_\_\_\_

Function Time: Start \_\_\_\_\_ End \_\_\_\_\_

Type of Function: \_\_\_\_\_

Sanctuary \_\_\_\_\_ Banquet Hall \_\_\_\_\_ Kitchenette \_\_\_\_\_

Multipurpose Room \_\_\_\_\_ Sunday School Room \_\_\_\_\_

Sanctuary  Stage Cleared  P.A. System  Audio/Video

Banquet Hall  Stage  P.A. System  Audio/Video

Kitchen Use  Full Kitchen  Partial Kitchen  Kitchenette

Gym Rental (Recreation only)  # of Hours \_\_\_\_\_

Gym Rental (Rec. & Food)  # of Hours \_\_\_\_\_

Table & Chairs Set-up  # of Tables \_\_\_\_\_

P.A. System Sanctuary  Rehearsal  Start \_\_\_\_\_ End \_\_\_\_\_

- Minimum Charge 2 hrs. Function  Start \_\_\_\_\_ End \_\_\_\_\_

P.A. System Banquet Hall  Rehearsal  Start \_\_\_\_\_ End \_\_\_\_\_

- Minimum Charge 2 hrs. Function  Start \_\_\_\_\_ End \_\_\_\_\_

PowerPoint Sanctuary  Rehearsal  Start \_\_\_\_\_ End \_\_\_\_\_

- Minimum Charge 2 hrs. Function  Start \_\_\_\_\_ End \_\_\_\_\_

PowerPoint Sanctuary  Rehearsal  Start \_\_\_\_\_ End \_\_\_\_\_

- Minimum Charge 2 hrs. Function  Start \_\_\_\_\_ End \_\_\_\_\_

*Please make sure to include the time for set-up and take down or clean-up in the request.*

Renter Signature (please type your name here)  
\_\_\_\_\_

**Obs.:** Rules for the use of the Gym are posted at sports equipment room door.  
This agreement releases Steinbach Mennonite Church from all liability relating to injuries that may occur {during activity, on location, etc.} and from damage or loss of personal items or property.